



The Institute of Ismaili Studies

Graduate Programme in Islamic Studies and Humanities (GPISH)*

Agreement of Terms and Conditions

Class of 2027 (2024-2027)

****Please note that these T's & C's apply to current students only***

The Agreement is divided into three parts:

PART 1: IIS GPISH Scholarship Terms and Conditions

PART 2: General Student Information

PART 3: Student Consent and Acceptance of Terms

PART 1: IIS GPISH SCHOLARSHIP TERMS AND CONDITIONS

1.1 Overall Scholarship Aims

The Institute of Ismaili Studies (IIS) offers a Scholarship to Ismaili students who have been accepted onto the Graduate Programme in Islamic Studies and Humanities (GPISH). This three-year academic programme of study is delivered in the UK and leads to two Master's degrees: an MA in Islamic Studies and Humanities awarded by SOAS University of London; and a Master's degree in a subject related to the aims and ethos of the programme, awarded by a UK university (subject to the student successfully being accepted on an approved programme of study).

The Students will study at the IIS for an MA in Islamic Studies and Humanities over the first two years of the programme (for further details, please see the prospectus). The third-year Master's is in a subject of the student's choice (subject to approval) at a UK university. The IIS sponsors Master's programmes that resonate with its aim to promote Humanities research in service of society. The IIS does not sponsor programmes that are primarily scientific, technical, or professional. Programme choices must be approved by the IIS' Department of Graduate Studies. To graduate from GPISH, students must successfully complete the two-year IIS component **and** gain the Master's degree from the third-year university. Students who do not graduate from GPISH will not be eligible for IIS Alumni privileges.

1.2 Scholarship details

The IIS agrees to grant the IIS GPISH Scholarship (the "Scholarship") to the student (the "Recipient") upon successful acceptance onto the GPISH programme for the academic cycle of 2024 - 2027. The Scholarship award covers:

- All direct tuition costs in relation to the Scholarship for the duration the Recipient remains enrolled on the course and in accordance with these terms and conditions. In the third year, the IIS will cover tuition fees up to £30,000 for a Master's course at a UK University. If the total fees for the Recipient's preferred third year Master's exceed £30,000, it will be the responsibility of the Recipient to cover the shortfall; the IIS will consider requests to cover additional tuition fees on a case-by-case basis.
- Programme-related travel costs as appropriate (study excursions, language immersion, and field research). For the field research project in July of the second year, additional expenses such as accommodation will be covered up to £430.
- A monthly living allowance reasonable (the "Stipend") will commence at the start of the programme or on arrival to the United Kingdom, whichever is later. The monthly stipend will be £554 during the first two years. The stipend is to cover living expenses in compliance with UK Visas and Immigrations (UKVI) thresholds. In the third year, the Stipend will either continue at £554 if the Recipient remains in IIS Halls of Residence in London or will be adjusted to cover the costs of accommodation elsewhere: £1466 for a Recipient remaining in London; £1327 for a Recipient elsewhere in the UK. The Stipend will cease at the end of the Recipient's third year Master's course, or on 30 September of the third year, whichever is sooner. In the exceptional event of a Virtual Learning period during which the Recipient is in their home country, the Stipend may be adjusted to the cost of living in that country.
- The Stipend shall be paid to the Recipient in GBP (UK Pounds Sterling) via bank transfer. Payments can be made only into a UK-based bank account (although exceptions to this may be made in the event of a Virtual Learning period): it is the Recipient's responsibility to inform the IIS in writing of all the account details necessary to process such payment. It is the

Recipient's responsibility to ensure that the IIS holds up-to-date account details. In the event of any change to the bank account details the Recipient must inform the IIS immediately, and in any case at least one month in advance of payment of the upcoming Stipend. The IIS accepts no responsibility or liability for any delay in the payment of any Stipend where the Recipient has failed to promptly notify any changes to bank account details.

- Single accommodation at the Student Halls of Residence (Victoria Hall) will be provided to all enrolled students until commencement of the field research project in July of Year 2, at the end of Term 3. No accommodation will be provided from July to mid-September of that year, during which students are expected to spend one month at their field research site and then travel home for the remaining time. Following the September field research submission deadline, the student may return to live in the student halls of residence for the start of their third year of studies if studying in London. Students not remaining in the halls of residence for the third year of studies must inform IIS Student Services of this by no later than 31st May of the second year of studies and will be required to vacate their room prior to departure for the field project and arrange for storage of their belongings over the summer.
- If the Recipient decides not to remain in student halls in the third year, a housing allowance will be paid to the recipient per the Institute's policy. The housing allowance will not be paid while the Recipient is outside the UK. When students are travelling for holidays, fieldwork and language immersion the IIS reserves the right to temporarily re-allocate the room for other uses during such periods. In this case, students will be provided with boxes and asked to pack their rooms. Their belongings will be stored on-site until their return (with the exception of those returning for the third year of studies with alternative accommodation who must arrange for storage of their belongings over the summer period).
- The Recipient's economy class flight to London at the start of the programme and repatriation flight following the successful completion of the three-year programme. Repatriation flights will be booked by IIS Student Services upon receipt of proof of completion and must be requested by the Recipient within 6 months of completion of the third-year Master's programme. Flights from the field research site to home country and return to London over the summer between second and third year will also be provided. Please see the Student Handbook for further information. *Please note that tickets for travel to the UK will not be purchased prior to the student visa being issued, and travel arrangements will be made as per the Institute's travel policy. Recipients should not resign from any employment, cancel any contracts of work or offers of alternative study until a visa confirming eligibility to enter the UK for study has been issued and is in the Recipient's possession.*

The Scholarship does not include the following (not limited to):

- Any private medical expenses or charges for dental clinic or optician/glasses.
- Visa fee and associated costs (e.g. travel, TB-Polio tests etc.).
- Costs of renewing a passport.
- Airline fees for extra baggage beyond the standard allocation.

1.3 Scholarship Terms and Conditions

The Scholarship is subject to the Institute's terms and conditions below and the Recipient's eligibility will be reviewed twice a year as well as under special circumstances detailed in the following sections.

The Recipient is required to be registered full-time and enrol in all programmes of study within 2 weeks of the programme's published start date, and to remain enrolled for the duration of the Scholarship. Failing to enrol after 2 weeks (without reasonable justification) following the

programme's published start date will lead to the withdrawal of the Scholarship. For students who hold a Student Route visa, this will also mean the IIS will have to withdraw their UKVI sponsorship.

Eligibility and data protection

In accepting the Scholarship the Recipient hereby grants the IIS and SOAS express permission to gather the data necessary to evaluate the Recipient's continued eligibility. The Recipient agrees to promptly update the IIS in the event that there is any change to relevant personal and academic circumstances that may affect the Recipient's eligibility.

The IIS reserves the right to withdraw the Scholarship and suspend or terminate the Recipient's enrolment in cases where the Recipient is found to have misled the Institute about any aspect of their eligibility, and to seek appropriate redress in respect of any sums already paid, at the sole discretion of the IIS.

Academic Performance and Code of Conduct

1. The Scholarship aims to support students displaying good academic ability, maintaining a consistently positive academic performance across all elements of the Graduate Programme, while upholding the IIS values and code of conduct. The IIS reserves the right to withhold the Scholarship and terminate enrolment if, in the absence of any pertinent and evidence-based mitigating circumstances, it considers, in its sole discretion, the academic progress of the Recipient to be unsatisfactory. Please refer to the relevant sections of the Student Handbook for more details about maintaining satisfactory progress.

2. For the duration of the Scholarship, the Recipient will be required to submit a progress report twice a year, following the protocol set out in the Student Handbook. Failure to submit the aforementioned report by the due date will result in the automatic suspension of the Scholarship, followed by investigation that may lead to termination of Scholarship and enrolment in case a satisfactory report is not submitted within 2 weeks from the due date. A financial penalty will be deducted from the Recipient's Stipend for any progress report submitted after the due date.

3. The IIS reserves the right to indefinitely withhold the Scholarship and terminate enrolment in case of serious breach of the IIS Code of Conduct by the Recipient. The Code of Conduct affects all aspects of the programme, including lectures, seminars, workshops, meetings with academic staff and supervisors, field trips, language immersions, and all face-to-face activities. Should a Recipient be suspended on disciplinary grounds, Scholarship payments would also be immediately suspended. Reinstatement of payment, at the absolute discretion of the IIS, will be dependent on the outcome of any disciplinary procedure as set out in the Student Handbook and relevant policy documents. Cases in which the outcome of the disciplinary procedure leads to the expulsion from the Graduate Programme, the Scholarship will be withdrawn, and, in the case of any overpayment, the IIS will seek appropriate redress at its sole discretion.

In case the outcome of the disciplinary procedure does not lead to expulsion, the IIS nonetheless reserves the right to withdraw the Scholarship when the breach of conduct is of such nature as to permanently jeopardise the fiduciary relationship between the Recipient and the IIS and/or the pertinent party.

4. The Recipient will be expected to complete his/her studies within the three-year period, commencing in August of his/her first year and ending 30 September 2027 (three years later), except in cases when the Recipient's studies have been deferred or interrupted, with the consent of the Institute, to a later starting or finishing date due to extenuating circumstances supported by adequate evidence. The cumulative term of the Scholarship cannot, in any case, exceed three academic years. In these cases, the student is expected to complete his/her studies within a further three years. In total the student will be expected to complete

his/her studies within six years of commencement. Failure to complete the Graduate Programme within three academic years (whether continuous or cumulative) will not lead to any extension of the Scholarship, even in the presence of extenuating circumstances. The IIS will not at any point be responsible for any costs associated with deferral or interruption (including but not limited to flights, visas and IELTS or other accepted Academic English language skills test, where applicable).

5. It is the Recipient's responsibility to secure admission to a Master's programme approved by the Institute at a UK higher education institution for their third year and to fulfil all admissions criteria of the relevant UK University. For further information, please see the prospectus. The Institute cannot be held responsible for any Recipient's failure to gain admission to such Master's programme. If the Recipient fails to secure admission to such a Master's programme, the Institute reserves the right, at its sole discretion, to seek appropriate redress for any paid-out portion of the Scholarship for the first two years.

6. The Recipient will, during the third year of studies, provide the Institute with termly attendance and termly academic progress reports (including submitting transcripts) in an agreed form as directed by the Institute. Failure to comply with this requirement will result in an indefinite suspension of the Recipient for the following term(s).

Upon completion of or withdrawal from the Graduate Programme, the Recipient is required to:

a. Submit a copy of the third-year Master's degree certificate and transcript to the IIS Student Services unit. (Note: Submission deadline for the Transcript is 31 January following completion whilst the submission deadline for the Master's Degree Certificate is 1 June following completion). Also, in the case of unsuccessful completion of the Master's Degree, the Recipient is required to submit a transcript as above.

b. Provide the Institute with up-to-date contact details (telephone number, email address and residential address) and maintain contact with the Institute with regard to his/her employment and career plans.

c. To give consent to the Institute of Ismaili Studies to contact the Recipient's third-year university to obtain academic status.

d. Failure to comply with the above sections will result in the Institute:

- i) Refusing to provide references, visa extension letters or other relevant documentation;
- ii) Withdrawing alumni privileges.

7. The Recipient agrees to comply with the rules and procedures set out in the IIS Student Handbook, and to the pertinent regulations and procedures of the IIS. Failure to do so may result in the IIS withdrawing the Recipient's Scholarship.

Withdrawal, Expulsion and Non-Completion

1. The Recipient's entitlement of the Scholarship will be governed by the conditions and procedures for withdrawal, expulsion, and non-completion of the Graduate Programme as governed by the IIS's policies and regulations.
2. Receipt of the Scholarship is dependent on enrolment on the Graduate Programme. Any changes to the Recipient's enrolment status leading to suspension, deferral, withdrawal, or expulsion will lead to the automatic suspension or termination of the Scholarship, as appropriate.
3. If the Recipient ceases study without completing the qualification for which the Scholarship was

paid (voluntarily or where the Scholarship is deemed to be withdrawn under these Terms and Conditions, or otherwise terminated in accordance with these Terms and Conditions), the IIS has the discretionary right to seek appropriate redress for any portion of the Scholarship paid out to the Recipient and/or indefinitely withhold any further payments otherwise due to the Recipient.

4. In any of the above cases, when the Scholarship is withdrawn or terminates early, the Recipient may receive an overpayment, for instance when the IIS is unable to cancel an upcoming payment, or when a change of circumstances leading to interruption or withdrawal occurs shortly after a payment has been made. In the event of an overpayment the Recipient may be required to repay all overpaid amounts within three months following direct invoice by the IIS. The IIS also reserves the right to deduct any overpayment from any sum at that time due to the Recipient. The reimbursement of overpayments may be waived, at the sole discretion of the IIS, under exceptional circumstances to be ascertained by a review conducted by the relevant committee of the IIS.
5. The responsibility of the IIS in this agreement is limited to providing the necessary support (through Scholarship, academic support and pastoral care) to allow the Recipient to fulfil their obligations in regard to the pursuit and achievement of their graduate-level degrees awarded by SOAS and the Recipient's third-year university.

Mediation

In the event of conflict arising from the observance and enforcement of these Terms and Conditions, the Recipient and the IIS agree to seek mediation with one of the Conciliation and Arbitration Boards.

Governing law and jurisdiction

This agreement and any dispute or claim arising out of, or in connection with, it, its subject matter, or formation (including non-contractual disputes or claims) shall be governed by, and construed in accordance with, the law of England and Wales.

Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction over any dispute or claim arising out of, or in connection with, this agreement or its subject matter or formation (including non-contractual disputes or claims). Nothing in this clause shall limit the right of the IIS to take proceedings against the Recipient in any other court of competent jurisdiction, nor shall the taking of proceedings in any one or more jurisdictions preclude the taking of proceedings in any other jurisdictions, whether concurrently or not, to the extent permitted by the law of such other jurisdiction.

PART 2: GENERAL STUDENT

INFORMATION

2.1 Student Visas

Students from countries outside of the UK will be required to obtain a Student Route visa from

a UK Visa Application Centre in their home country, before their arrival in London. The visa fee and associated costs (e.g. travel, TB-Polio tests etc.) will not be reimbursed by the IIS.

At the time of visa application, the recipient will be required to submit original copies of their certificates/diplomas to UKVI as listed:

- i. University degree(s) (originals and certified translation in English, if applicable);
- ii. Transcript(s) (originals and certified translation in English, if applicable);
- iii. Proof of English level, IELTS or other accepted Academic English Language Skills test (if applicable);
- iv. Passport valid for international travel;
- v. Confirmation of Acceptance to Study (CAS) letter issued by the Institute following your acceptance of the Scholarship;
- vi. Any other documents that may be required by the UKVI or the IIS. Express requests for such document(s) will be made if required.

The recipient must submit the original copies of these documents to the IIS Student Services upon arrival in London.

2.2 Attendance

As a financial sponsor, the IIS expects students to attend **100%** of all scheduled activities at the IIS including lectures, seminars, workshops, fieldwork, field trips and all face-to-face activities, except in documented cases of medical or personal emergencies.

Students must abide by the Attendance Policy as outlined in the Student Handbook.

In case ill health prevents students from attending any of the aforementioned contact points, they are required to immediately contact the appropriate person following the protocol detailed in the Student Handbook, and to supply appropriate medical evidence within a week of the absence. This may include a GP note, specialist assessment or diagnosis etc.

In case personal or close family emergencies prevent students (or will prevent them in the foreseeable future), despite proven best intentions and goodwill, from attending any of the aforementioned contact points, students are required to immediately contact the IIS and supply appropriate evidence documenting the case.

In both cases, where attendance is impeded for a period exceeding two continuous weeks, the IIS Academic Management Committee will deliberate whether to grant a concession or devise a different course of action, based on the nature and likely outcome of each specific case. This may in turn affect enrolment status and eligibility to continue to receive payment of the Scholarship.

Depending on the nature of each case, the IIS may deliberate whether to:

- Produce a strategy to support your studies during the absence period, while maintaining your enrolment and scholarship payments;
- Defer your studies to a later set date, thus suspending your enrolment status and scholarship payments;
- Suspend your enrolment and scholarship indefinitely;
- Propose a voluntary withdrawal. In case you accept this withdrawal, any proportion of the scholarship paid or overpaid to you until that point will be waived and no reimbursement will be sought. You will be permitted to re-apply for the Graduate Programme in the future.

2.3 Carrying out paid or unpaid work in the UK

Under current UKVI policy, students are entitled to seek paid or unpaid employment while staying in the UK as a student enrolled on GPISH. *However, the IIS policy in relation to employment is that no student is allowed to take on paid work whilst enrolled on GPISH.*

2.4 Bringing dependants to the UK

As of January 2024, the UK government no longer allows for dependents to accompany those with a Student Route visa to the UK, unless the student is enrolled on a postgraduate course designated as either a PhD or other doctorate (RQF level 8) or a research-based higher degree. The GPISH programme does not meet these criteria and therefore it will not be possible to bring dependents with you. Further note that under the Scholarship terms, Recipients will be provided with a single occupancy room at the halls of residence and the IIS tenancy agreement for the accommodation runs from September to August (with the exception of the second year as outlined in section 1.2 above). Students are not allowed to terminate the agreement

before the end of the academic year. Only the Recipient is permitted to live in the single accommodation provided at the IIS halls of residence. Should the Recipient wish to opt out of housing at the halls of residence in the first year, they must inform IIS Student Services by June 30th of the year the programme begins.

2.5 Induction and Pre-Sessionals

Induction is mandatory and all students are required to attend each session. Details will follow, prior to the commencement of the programme. **Please note that recipients must attend the Induction Week and need to ensure that they are in London before induction. Attendance of all Pre-Sessionals is also mandatory.**

2.6 Term dates

The 2024-2025 term dates are below (these may be subject to change).

Orientation week

22/08/2024 - 23/08/2024

Pre-sessional

27/08/2024 - 20/09/2024

Term 1

23/09/2024 - 13/12/2024

Term 2

06/01/2025 - 28/03/2025

Term 3

14/04/2025 - 04/07/2025

Language immersion

07/07/2025 - 06/08/2025

The dates for each Academic Year can be found in the academic calendar, which is also included in the Student Handbook.

2.7 Living in London

Information on living in London can be found in the Pre-Arrival Guide which will be made available to students electronically prior to arrival in the UK.

2.8 The IIS and SOAS University of London

Successful completion of the first two years of GPISH will lead to the award of an MA degree in Islamic Studies and Humanities awarded by SOAS University of London. While studying at the IIS, students will be governed by the policies of the IIS, including but not limited to policies relating specifically to the Department of Graduate Studies (DGS) and the Aga Khan Centre (AKC). In some cases, these may be superseded by policies of our validating partner, SOAS University of London; where this is the case, information will be provided in IIS policy documentation (please see the IIS portal for IIS policies).

PART 3: STUDENT CONSENT AND ACCEPTANCE OF TERMS

If you agree to the terms and conditions, please initial each page of this document and complete and sign as per the below instructions:

1. Initial all pages of this document;
2. Complete this student consent section;
3. Scan and upload the fully completed agreement to the admissions portal;
4. Bring a copy of this signed agreement with you to London and submit to Student Services

I hereby accept this offer of admission onto the Graduate Programme in Islamic Studies and Humanities and agree to the IIS GPISH Agreement of Terms and Conditions 2024 – 2027.

Signature:

Name:

Date:

Once you have accepted your offered place and returned a signed copy of the terms and conditions you will receive detailed information about the Student Route visa process.