



The Institute of Ismaili Studies

**Minutes of the Board of Governors
Held on 1 July 2019 at the Aga Khan Centre
Meeting No. 07/19**

Governors Present: Professor Afzal Ahmed
Dr Mohamed Keshavjee
Mr Naguib Kheraj
Mr Zauhar Meghji
Dr Shafik Sachedina

Governors Absent: Dr Aziz Esmail

Quorum present: Yes

Others present: Dr Farhad Daftary (permanent guest)
Mrs Selina Ramji (permanent guest)
Mr Aryn Kassim-Lakha (permanent guest)

The meeting was called to order at 3.00pm

Minutes of Meeting No. 06/19, held on 3rd June 2019, were approved as submitted.

1. Conflicts of interest

1.1 It was noted there were no conflicts of interest arising from matters to be discussed.

2. Co-Director's Report

2.1 The Co-Director's report for June 2019 was considered.

2.2 The high-level proposal for the IIS to be accredited by Cambridge Assessment International Education (CAIE), in order to roll out a teacher educator development programme in multiple languages, should be brought to the BoG later in the year.

2.3 It was noted that the donor event had been successful and well received by the participants. The Department of Communications and Development (DCD) were thanked for their hard work.

3. Ismaili Special Collections Unit (ISCU) – Draft loan agreement

3.1 The submission from ISCU was considered.

3.2 Pending minor edits noted by the Governors, the document should be submitted to the Board of Trustees for final approval.

4. Department of Community Relations (DCR) – Field issues report

4.1 The submission from DCR was considered.

- 4.2 It was noted that IIS should conduct an internal review around its processes for the translation of materials.
- 4.3 The Governors asked for the draft IIS language policy to be shared with the Board before the end of the year.
- 4.4 The Governors asked that DCR should share country specific findings with the field for validation.

5. Quality Assurance and Evaluation (QAE) – Student transfer policy

- 5.1 The proposed student transfer policy was considered and approved as submitted by the Governors.

6. Department of Graduate Studies (DGS) – Proposal for third year Graduate Programme in Islamic Studies and Humanities (GPISH) accommodation

- 6.1 The submission from DGS was considered.
- 6.2 The Governors agreed that third year GPISH students should continue to be given the choice to live in Victoria Halls during the final year of the programme.
- 6.3 The Governors noted that it would be reasonable in return to invite the students to take up the opportunity to contribute to the work of the IIS, or any of the other institutions resident at The Aga Khan Centre (AKC), for example, through the delivery of a certain number of tours of the AKC.

7. Any other business

None.

The meeting closed at 5.30pm.

Selina K Ramji
IIS Board Secretary
July 2019