



The Institute of Ismaili Studies

**Minutes of the Board of Governors
Held on 25th March 2021 on Zoom
Meeting No. 04/21**

Governors Present:	Professor Ali Asani Dr Nadia Eboo Jamal Ms Karina Govindji Dr Arif Jamal Mr Rahim Karim Mr Alykhan Kassam Mr Aryn Kassim-Lakha	Professor Tashmin Khamis Mr Naguib Kheraj Dr Sharofat Mamadambarova Dr Shogufa Mir Malekyar Mr Habib Motani Professor Nacim Pak-Shiraz Professor Farid Panjwani
Governors Absent:	None	
Quorum present:	Yes	
Others present:	Dr Farhad Daftary (permanent guest) Ms Selina Ramji (permanent guest) Dr Laila Halani (item 2) Mr Philip Harmon and Mr Mark Verrier (item 3) Dr Shainool Jiwa (item 4) Ms Salima Bhatia, Dr Maria Bada and Mr Susheel Gokarakonda (item 5)	
Apologies:	None	

The meeting was called to order at 13.00pm.

1. Conflicts of interest

- a) There were no declarations of interest over and above the current standing list of interests notified to the Board.

2. Co-Director's Report

- a) The Co-Director's Report for March 2021 was noted.
- b) Governors inquired after the welfare of staff and students during this time.

3. STEP Admissions

- a) The Governors approved the proposal presented by the Department of Graduate Studies to offer 34 places for the incoming STEP class.

4. AKC recent server shutdown and cooling system update

- a) Governors expressed their gratitude to the facilities and IT teams who worked extremely hard to rectify the situation.
- b) A more detailed report with proposals on how to move forward will be shared in due course.

5. DARP CSU paper

- a) The Governors considered the submission and offered comments for reflection.
- b) An updated version will be shared with the Governors, for information, and will be submitted to the Full Board for review.

6. *Digital Communication and Social Media Policy*

- a) The Governors considered the submissions and offered comments for reflection.
- b) A progress report as well as KPIs should be shared with the Governors after the discovery process has been completed.

7. *Staff town hall*

- a) It was noted that staff engagement is a top priority for the Human Resources Committee.
- b) The Senior Management Team may wish to consider ways to facilitate greater inter-department dialogue and collaboration.

8. *Board Committees and Working Groups*

- a) Updates from the Committee and Working Groups Chairs were noted.

Selina K Ramji
IIS Board Secretary
25 March 2021